

WIA Adult / Dislocated Worker Eligibility Forms

1. File Checklist
2. Release of Information
3. Complaint/Grievance Procedures
4. Service Referral Form
5. Income Verification Form
6. Applicant Statement
7. Includable / Excludable Income
8. Failure to Register with Selective Service
9. Response to WIA Title 1 Service Provider's Request for Employment/Wage Information
10. Self Sufficiency Standard Administrative Procedures
11. I-9, Press Release on Dept. of Homeland Security Update to I-9, About the I-9 Form, FAQ's
12. *Individual Employment Plan (IEP) refer to Toolbox*

WIA Adult / Dislocated Worker Service Forms

1. NW WIB Administrative Procedures Supportive Services
2. Supportive Services Policy
3. Summary Sheet of Funding Resources
4. Participant Voucher
5. Childcare Verification
6. Needs Related Payment Determination for Adults & DW form
7. ITA Administrative Procedure
8. DESE-6, Individual Training/Referral Account
9. OJT Manual
10. OJT Program Contract
11. OJT Outline and Job Description
12. OJT Supplemental Agreement
13. OJT Eligibility Notification
14. OJT Report of Monitoring Visit
15. OJT Monthly Progress Report / Invoice
16. Paid Work Experience Training Site Plan
17. Record Retention Policy Administrative Procedures