

MEMO

TO: Northwest Region Workforce Investment Board, Chief Elected Officials,
and Interested Parties

FROM: Don Gitthens, WIB Chair
Lisa Hostetler, WIB Director

DATE: November 23, 2011

RE: Workforce Investment Board Meeting
Tuesday, December 6, 2011
Cameron Nutrition Center
Cameron, MO

The Northwest Workforce Investment Board will hold a meeting on Tuesday, December 6, 2011 at Cameron Nutrition Center, 315 E. 3rd, Cameron MO.

Directions to Cameron Nutrition Center:

From the West – Take US 36 east to I-35 Business Loop/US 69 at Cameron. Turn south onto US 69/N. Walnut Street. Travel approximately .9 miles to East 3rd Street; turn left (east) onto E. 3rd – Cameron Nutrition Center is on the left.

From the East - Take US 36 west to I-35 Business Loop/US 69 at Cameron. Turn south onto US 69/N. Walnut Street. Travel approximately .9 miles to East 3rd Street; turn left (east) onto E. 3rd – Cameron Nutrition Center is on the left.

- The Executive and Program Oversight Committees will meet in joint session at **5:15 p.m.**
Executive Committee Members: Don Gitthens; Priscilla Whitt; Anita Coulter; John Zeliff; Kent Osborn; Darold Hughes; and Randy Railsback
Program Oversight Committee Members: Dr. Neil Nuttall; Daisy Workman; Peggy Ellis; Penny Adams; and Debb Trautloff

Please RSVP to our office by noon on Thursday, December 1, 2011 to indicate if you will be in attendance at the meeting. You may call 1-800-794-3535 or email Jeanie Whitney jwhitney@mail.ncmissouri.edu.

Through partnership with each local community, it is our vision that every employer will maintain a qualified, productive workforce; and that every job-seeker will have education and training opportunities throughout their lifetime, which lead to lasting, living-wage jobs commensurate with their abilities and goals.

Northwest Workforce Investment Board Meeting Agenda
Tuesday, December 6, 2011
Cameron Nutrition Center

5:15 – Executive and Program Oversight Committees Meeting (in joint session)

6:00 – Dinner

6:30 – Business Meeting

Introduction of New Members, Commissioners and Guests

Roll Call / Establish Quorum

A. Consent Agenda

ACTION REQUIRED in one motion

1. Minutes of previous Board meeting – September 6, 2011 (*below*)
2. Expenditure Reports: WIA Youth and NGCC (*below*)
3. DWD acceptance of the NW WIB audit (*below*)

B. Committee Report Executive and Program Oversight Committees in joint session

ACTION REQUIRED on each below

1. WIA Youth and SPYC fiscal monitoring reports (*summary below; full report sent to Committee Members prior to meeting*)
2. DWD acceptance of our financial monitoring corrective action plan
3. Community Action Partnership of Greater St. Joseph disallowed costs
4. Committee Membership discussion for Program Oversight, By-Laws and Youth Council (*below*)

C. By-Laws (No Committee meeting to be held)

ACTION REQUIRED

1. After a full By-Laws Committee slate is determined, discussion will continue in order to address number of members and composition of Northwest Workforce Investment Board.
2. At the Board's discretion, review and adopt a proposed revision involving voting (Article V: 5.6) to read, "*Each and every decision of the majority of the members present **and voting** at any regular or special meeting, where there is such a quorum, shall be valid as a binding act of the Board.*" This change would mean counting the 'yes' and 'no' votes to determine simple majority (vote passage), while not including abstentions in the vote count to determine majority.
3. At the Board's discretion, review and adopt a proposed revision to Article VII: 7.1 which contains a typographical error; the final sentence should reference **7.7** for procedures in absence of Chair / Vice Chair (not 6.7).

D. Updates and Other Business

NO ACTION REQUIRED

1. Business Services report – Tom Lay
2. Disaster Recovery Jobs Program (DRJP) news
3. Fiscal Year funds
4. NW Region WIA Performance Report (*hand-out at meeting*)
5. Regional industry and employment projections from MERIC (*hand-out at meeting*)
6. National Career Readiness Certificates (NCRCs) issued in the NW region (*below*)

Next Meeting – March 6, 2012 at Cameron Nutrition Center

Workforce Investment Board

Meeting Minutes

September 6, 2011

Cameron Nutrition Center

The Northwest Region Workforce Investment Board (WIB) met Tuesday, September 6, 2011, at Cameron Nutrition Center, Cameron, MO. There were sixteen (16) Board Members, three (3) Presiding Commissioners, thirteen (13) guests and three (3) WIB staff present. Those present included the following:

Board Members

Kent Osborn	Don Githens	Rick Gronniger	Anita Coulter
Chad Boyd	Danah Fowler	Randy Railsback	Connie Epperson
Yvonne Wright	Debbie Heldenbrand	Neill Nuttall	Debb Trautloff
John Zeliff	Peggy Ellis	Bill Caldwell	Tye Parsons

Presiding Commissioners

Harold Allison, DeKalb County Commissioner	Jack Hodge, Harrison County Commissioner
Bud Motzinger, Caldwell County Commissioner	

Guests

Danielle Smith, DWD	Tom Lay, DWD	Kelly Leidy, DWD
Nichole Elliott, DWD	Tyson Otto, GHCAA	Rhonda Ewing, St. Joe Youth Alliance
Kim Mildward, NWRCOG	Becky McAtee, GHRPC	Robin Hammond, St. Joe Youth Alliance
Sherry Hecker, GHRPC	Janice Spearman, Mo-Kan	David Rich, St. Joe Youth Alliance
Judy Bagley, Pearl's II Eden for Elders		

WIB Staff

Lisa Hostetler	Jeanie Whitney	Miranda Brummett
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Prior to dinner, the Youth Council and By-Laws Committee met, and a joint session of the Executive and Program Oversight Committees was held.

BUSINESS MEETING – Roll call was taken and a quorum was established.

CONSENT AGENDA

Motion was made by Kent Osborn, seconded by Bill Caldwell to approve Consent Agenda items, including minutes from the June 7, 2011 meeting; the June 21, 2011 Executive Committee Conference call meeting minutes; and WIA Youth and NGCC Expenditure Reports. The motion passed by roll call vote with sixteen (16) 'yes' votes, zero (0) 'no' votes, and no abstentions.

COMMITTEE REPORTS

By-Laws Committee

1. By-Laws Committee Members discussed potential revisions to the By-Laws to include number of Northwest Workforce Investment Board Members and composition/representation thereof (Article IV: Organization of the Board); vote abstentions (Article V: Meetings); and a reference correction to 7.1 (Article VII: Officers). Rick Gronniger reported for the Committee.

2. At this first reading, Gronniger explained a proposed revision involving voting (Article V: 5.6) and indicated that the language in our By-Laws could be changed to read, "Each and every decision of the majority of the members present **and voting** at any regular or special meeting, where there is such a quorum, shall be valid as a binding act of the Board." This change would mean counting the 'yes' and 'no' votes to determine simple majority (vote passage), while not including abstentions in the vote count to determine majority.
3. Article VII: 7.1 contains a typographical error; the final sentence should reference **7.7** for procedures in absence of Chair / Vice Chair (not 6.7).
4. Article IV: Organization of the Board was discussed. Composition of the Board is dictated by Public Law 105-220, Section 117 "Local Workforce Investment Boards". Majority of membership must be representatives from private sector business and industry from our 18-county region. The balance of membership must be representatives from: **a) local education** – to include local educational agency representative, adult ed / literacy provider rep, and post secondary representative for a total of three (3) seats; **b) labor** – for local areas in which employees are represented by labor organizations for a total of two (2) seats; **c) community-based organizations** – representing individuals with disabilities and representing veterans for a total of two (2) seats; **d) economic development agencies** – including public or private sector economic development entities for a total of two (2) seats; **e) one-stop partners** – including DED/DWD representing Wagner-Peyser Act, Vocational Rehabilitation, Family Support Division, Experience Works representing Older Workers, Department of Labor and Industrial Relations representing Employment Security (unemployment insurance), Community Services Block Grant representing low-income individuals, and WIA sub-contractors representing WIA Adult, Dislocated Workers and Youth services (it is not required by law that each sub-contractor have a seat on the Board as long as WIA services are represented by a voting member). The total of one-stop partner representatives is 10 seats on the NW WIB; the grand total of mandated public sector representatives is 19.
5. To maintain the proper balance of "majority of membership from business and industry", one (1) representative from each of the 18 counties in the NW WIB region plus one (1) at-large representative from each of the three (3) sub-regions (Green Hills, Northwest and ABCD [St. Joseph]) is necessary. The number of private sector members must be 21 (based on the public sector representatives required by law) to meet the requirements of the Workforce Investment Act.
6. The law allows local WIBs to have multi-category appointments as long as the individual has optimum policy making authority in each of the represented categories. This may be an option to keep the public/private sector balance in check on our Board.
7. The By-Laws Committee agreed to further study the Board composition and present suggestions at the December, 2011 meeting, where a second reading will be held before voting on any By-Laws changes.

No action was required nor taken.

Nominating Committee

1. Lisa McGhee, Tom Bliss and Connie Epperson served as Nominating Committee Members to name a slate of officers to serve a term from September, 2011 through August, 2013.
2. Committee Members conducted solicitation of potential Officers via phone and email; Connie Epperson reported that the slate of officers included Chair – Don Gitthens, Vice Chair – Priscilla Whitt, Secretary – Anita Coulter, and Treasurer – John Zeliff.
3. With no additional nominations from the floor, *Bill Caldwell made a motion to close nominations and approve the slate of Officers as presented; Kent Osborn seconded the motion. Motion passed by roll-call vote with sixteen (16) 'yes' votes, zero (0) 'no' votes, and no abstentions.*

4. Richard Gronniger reported that the Executive Committee is comprised of the Officers of the Board as well as three (3) additional 'senior' Board Members. With the Officers named, it was recommended that the three (3) existing other Executive Committee members (Kent Osborn, Darold Hughes and Randy Railsback) be retained on the Executive Committee for continuity. *Neil Nuttall made a motion to approve the Executive Committee Membership; Peggy Ellis seconded the motion. Motion passed by roll-call vote with sixteen (16) 'yes' votes, zero (0) 'no' votes, and no abstentions.*
5. Director Hostetler offered thanks to the Nominating Committee for their work and thanks to the officers who are leaving their posts for their service and leadership to the Board.

Joint Session of Executive/Program Oversight Committees

1. Executive and Program Oversight Committee Members reviewed a revised WIB administrative budget. Changes reflect additional revenues in the form of carry-over funds and additional Rapid Response funds, which precipitate a revision to both the revenue and expenditure sides of the administrative budget.
2. Director Hostetler noted that the changes in line-item expenditure budget figures were in the following categories: one-time staff bonus for PY11/FY12; leave reserve fund; unemployment compensation; pooled staff travel; postage; WIB meetings/WIB travel; and direct administrative travel budget line items. The revised budget presented is balanced at \$294,660 in revenues and expenses.

On behalf of the Committee, *Kent Osborn made a motion to approve the revised WIB administrative budget; Anita Coulter seconded the motion. Motion passed by roll-call vote with sixteen (16) 'yes' votes, zero (0) 'no' votes, and no abstentions.*

3. Board and Committee Members reviewed minutes of an Executive Committee conference call on June 21, 2011 in which discussion of the impending contract with Green Hills Community Action Agency for the PY11/FY12 WIA Youth Program, beginning July 1, 2011 was held. At the Committee's recommendation, WIB staff conduct enhanced monitoring to ensure WIA funds provided to GHCAA are used for their intended purposes. Fiscal review of the GHCAA State Parks Youth Corps (SPYC) and WIA Youth programs was presented. WIB staff will continue to conduct spot monitoring to ensure compliance with WIA regulations and WIB policies. Discussion about GHCAA's corrective action plan will be shared with Board Members in future meetings; if corrective action has taken place, GHCAA would be eligible for contract renewal or new contract award in the future. *No action was required nor taken.*

OTHER:

1. The NW Region WIA PY10/FY11 Performance Report was presented to Board Members; Director Hostetler stated that the report provides a full year of data under Next Generation Career Center service delivery model. The report indicates measures to which the WIB is held accountable under the WIA Adult, Dislocated Worker and Youth programs, as well as Wagner-Peyser and Trade Act programs. Hostetler indicated that all measures except Youth Literacy/Numeracy were achieved in the region. A regional corrective action plan has been prepared to address the Youth Literacy/Numeracy shortfall. *No action was required nor taken.*
2. Board Members were presented a spreadsheet detailing Board meeting costs for mileage and meal expenses. Jeanie Whitney discussed the average quarterly meeting costs and asked for a recommendation from the Board to determine what mileage reimbursement rate and what type of meals should be provided.

After discussion, *Bill Caldwell made a motion to approve a mileage reimbursement rate of .32/mile for all Board Members and to continue providing box lunches for all Board Members; Don Gitthens seconded the motion. Motion passed by roll-call vote with sixteen (16) 'yes' votes, zero (0) 'no' votes, and no abstentions.*

3. Director Hostetler provided a board member recruitment update. Business sector Board Members are needed from: Andrew County; Atchison County; Caldwell County; Harrison County; Linn County; Mercer County; and Green Hills At-Large seats. *No action was required nor taken.*

Meeting was adjourned.

Next Meeting – December 6, 2011 in Cameron

Youth Expenditures through 10-31-11

	Youth - 80%		
	Budget	Expenses	% Exp.
Youth Alliance - Carryover	24,907.08	24,907.08	100%
New Program Year	229,382.64	16,826.24	7%
TOTAL	254,289.72	41,733.32	16%
GHCAA - Carryover	26,527.80	26,527.80	100%
New Program Year	146,804.89	16,151.95	11%
TOTAL	173,332.69	42,679.75	25%
Northwest- Carryover	2,874.31	2,874.31	100%
New Program Year	82,577.76	27,463.14	33%
TOTAL	85,452.07	30,337.45	36%
CAP St. Joe - Closeout	8,709.51	8,709.51	100%
WIB - Carryover (YA)	887.53	887.53	100%
New Program Year	89,340.71	38,452.47	43%
TOTAL	90,228.24	39,340.00	44%
Total Carryover	63,906.23	63,906.23	1.00
Total New Program Year	548,106.00	98,893.80	18%
NW TOTAL	612,012.23	162,800.03	27%

34% of the Progam Year

= Carryover funds - must be 100% spent by 6/30th

= New funds - must be 80% spent by 6/30th

Next Generation Career Center Expenditures through 10-31-11

	Adult			Dislocated Worker			Rapid Response (staffing funds) Statewide DW (participant funds)		
	Budget	Expenses	% Exp.	Budget	Expenses	% Exp.	Budget	Expenses	% Exp.
MOKAN - Staffing	232,919.14	33,788.04			40,892.45	32%	7,000.00	2,255.21	32%
Career Center Exp. (St. Joe)	21,962.50	(2,765.33)			(2,172.76)	-22%			
Participant Exp.	137,007.66	42,322.47	31%	92,501.97	25,869.45	28%	53,141.50	53,048.47	100%
TOTAL	391,889.30	73,345.18		92,501.97	64,589.14		60,141.50	55,303.68	
GHRPC - Staffing	117,229.30	17,790.59	-	-	21,427.91	33%	7,000.00	3,806.28	54%
Career Center Exp. (Trenton & Chillicothe)	13,907.25	(62.68)			(49.25)	-1%			
Participant Exp.	87,684.90	22,005.80	25%	59,201.26	1,611.98	3%	34,010.56	25,260.57	74%
TOTAL	218,821.45	39,733.71		59,201.26	22,990.64		41,010.56	29,066.85	
NW - Staffing	53,943.59	7,405.40			8,917.85	30%	7,000.00	3,102.93	44%
Career Center Exp. (Maryville)	17,727.00	3,492.32			2,743.96	35%			
Participant Exp.	49,322.76	13,373.18	27%	33,300.71	5,375.96	16%	19,130.94	10,832.25	57%
TOTAL	120,993.35	24,270.90		33,300.71	17,037.77		26,130.94	13,935.18	
Total Staffing	404,092.03	58,984.03			71,238.21	32%	21,000.00	9,164.42	44%
Total Career Center	53,596.75	664.31			521.95	2%			
Total Participant	274,015.32	77,701.45	28%	185,003.94	32,857.39	18%	106,283.00	89,141.29	84%
NW TOTAL	731,704.10	137,349.79		185,003.94	104,617.55		127,283.00	98,305.71	

* Staffing and Career Center **budgets** are shown in the adult column, but expenditures are allocated between the adult and dislocated worker funding streams based on MoPerforms data (individuals served).

Agency to Participant Cost Ratio		
YTD Agency Costs	\$140,572.92	41%
YTD Participant Costs	\$199,700.13	59%
YTD Expenditures	\$340,273.05	100%

Comments:

Added Rapid Response and Statewide DW allocations to reflect all staffing and participant costs.

At 34% of Program Year

Negative Career Center costs for St. Joseph and Chillicothe (red) are due to cost-sharing reimbursements from DWD. This is adjusted quarterly.



Jeremiah W. (Jay) Nixon
Governor

David Kerr
Director

Division of Workforce Development

Julie Gibson
Director

October 28, 2011



Lisa Hostetler, Director
Workforce Investment Board
Northwest Region
912 Main Street
Trenton, Missouri 64683

Dear Ms. Hostetler:

The Division of Workforce Development (DWD) has reviewed the audit report of Workforce Investment Board Northwest Region, audit control number 010110, for the year ending June 30, 2010.

DWD finds the audit acceptable as it pertains to the Workforce Investment Act program and the Temporary Assistance to Needy Families/Career Assistance Program (TANF/CAP) contracted between DWD and Workforce Investment Board Northwest Region.

All DWD audit settlements are conditional and subject to:

- Review by the U.S. Department of Labor, U.S. Department of Health and Human Services, and the State Auditor's Office. Any of these three agencies could reopen the settlement procedures if they do not agree with DWD's settlement actions.
- Satisfactory settlement of all Workforce Investment Board Northwest Region's subrecipient audit reports.

Should you have questions, please feel free to contact Mark Runyan, Lead Senior Monitor at (573) 522-3014 or my office at (573) 751-3349.

Sincerely,

A handwritten signature in blue ink, appearing to read "Julie Gibson".

Julie Gibson
Director

JG/MR/PM

c: Jeannie Whitney, Fiscal Manager
Mark A. Runyan, DWD Lead Senior Monitor

421 E. Dunklin Street, P.O. Box 1087, Jefferson City, MO 65102-1087
<http://workforce.mo.gov> Phone: (573) 751-3999 Fax: (573) 751-8162

Real People. Real Opportunity.

Financial Monitoring Summary

Community Action Partnership- St. Joseph – September 28, 2011

SPYC Summer Youth

Area: Financial Reporting

Comment – 1: The agency will need to transfer the overage of \$2,290.41 in agency/staff costs to another allowable program as there is not adequate funding to cover those costs in SPYC.

The agency was contracted to fill 7 slots at 400 hours each for a total of 2,800 hours. The agency fell short one enrollment and 896.5 hours (2.25 slots). These left over hours have been transferred to Green Hills Community Action Agency to use. Because the State established the budget very specific as to the amount to be paid in wages, taxes, supportive services and staffing, it will be necessary for the agency to plan to transfer the proportionate share of the budget to GHCAA. This should be at least \$8,018.12.

CAP Response: As per our discussion during the visit, we did identify these allowable costs as outside our budget authority and have transferred them out of the SPYC fund. 11JV0909, subsidize spyc is attached.

Area: Participant Payroll

Concern – 1: Two youth's wages were charged to the SPYC project and they are not SPYC enrollees. Wages of \$326.25 for Earlywine for period ending 8-31-11, and wages for Meyers of \$522 for period ending 7-15-11 needs to be transferred out of the SPYC program. Copies of the JV and revised GL with detail needs to be provided as part of the Agency's corrective action.

CAP Response: JV correcting codes on wages for Earlywine and Meyers for the pay period ending 7/15/2011 and paid on 8/12/2011 is attached.

Concern – 2: Staff reported 5 hours to the SPYC project that were in fact paid out of the regular WIA youth funds. Because there is no additional funds remaining in the SPYC budget to cover this expense and the WIA youth program has been finalized, a JV will not be necessary. However, staff needs to ensure all costs are being reported accurately.

CAP Response: Staff attempt to report time on their time sheets as it is used.

Concern – 3: 5 out of 6 e-verify documents exceeded the required 3 day time period. This was a concern noted in last year's financial monitoring conducted by the State.

CAP Response: CAP is in the process of adding qualified people to use the e-verify website.

Area: Expenditures/Supportive Services

Comment – 2: Of the 3 youth paid mileage, two were paid over the \$75/week on 3 different times. Because the agency only paid mileage to 3 of the 6 youth, and the fact that the youth had to travel from St. Joseph to Wallace State Park which varies between 67.5 and 71 miles round trip, there was no way the youth could have worked 5 consecutive days and stayed within the \$75/week requirement. A request to waive this limit was approved by the WIB.

CAP Response: Attached is the waiver that CAP sought and received to pay over the established \$75 per week.

Concern – 4: The following costs were incorrectly allocated:

- Mileage paid to J. West for \$121.73 was charged to regular year-round youth, should have been charged to SPYC.
- Visa charge of \$12.00 to Eastridge Car Wash to wash youth vans on 6-29-11 was charged to SPYC, should have been charged to year-round youth.

CAP Response: Attached is the JV which corrects the coding on J. West mileage expense and the car wash charge.

SPYC Summer Youth

Area: Financial Reporting

Comment – 1: The budget that was established for SPYC 2011 consisted of 15% State Set-Aside funds, as well as \$1,500 in WIA youth 85% funds. SPYC expenditures on the General Ledger system combine both the 15% and 85% budgets. The agency needs to be mindful that the 15% and 85% expenditures need to be reported in the audit against the correct CFDA numbers which are not the same.

Area: Participant Payroll

Concern – 1: Youth (K.S.) was paid for 64 hours when the timesheet only reflected 56. This resulted in an over payment of \$58.00. Youth (J.G.) was paid for 40 hours when in fact the timesheet reflected 48 hours. This resulted in an underpayment of \$58.00. These same two youth were also paid 8 hours overtime each.

Concern – 2: Program staff did not use the correct timesheet that was developed by the State specifically for SPYC 2011. Both a webinar and conference call was held with State staff, program staff and financial staff in which specific instructions were given to use the timesheet developed by the State.

Concern – 3: Most time sheets were not dated by the participant, supervisor or both. Time sheets for youth (K.S) appear to have had the participant's and supervisor's signature copied as the date of 3/30/11 appears on 6 out of 8 time sheets.

CSI Response: While we are aware of and accept the other issues noted in the reports, we unfortunately do not currently have the staffing to adequately address them.

Northwest Regional Council of Governments- Maryville – October 19, 2011

No concerns; No comments

Monitoring Recommendation: Please have the Youth, with assistance from their Supervisor, complete timesheets consistent with the Council's payroll cycle and to round time worked to the nearest .25 (quarter) of the hour. Two youth's timesheets reviewed were recording time in minutes which then needed to be translated to decimals of an hour. Too time consuming and cumbersome for financial staff.

Northwest Region Workforce Investment Board Committees October 2011

1. Executive Committee

Don Gitthens	816-632-5232	dgitthens@1stcameron.com
Priscilla Whitt	660-663-2185	priscilla@landmarkfab.com
Anita Coulter	660-582-5829	acoulter@mvl.kmmfg.com
John Zelif	660-562-8878	john@springvalleycarriages.com
Kent Osborn	816-632-6511	kent.osborn@cameron-insurance.com
Darold Hughes	660-564-3721	daroldhughes@windstream.net
Randall Railsback	660-359-5636, x11	randy@ghrpc.org

2. Program Oversight

Dr. Neil Nuttall	660-359-3948	nnuttall@mail.ncmissouri.edu
Daisy Workman	660-582-8129	
Peggy Ellis	816-271-4100	ellisp@missouriwestern.edu
Don Gitthens	816-632-5232	dgitthens@mofed.com
Penny Adams	816-364-2304	pennybadams@yahoo.com
Anita Coulter	660-582-5829	acoulter@mvl.kmmfg.com
Debb Trautloff	660-247-1495	debb_trautloff@experienceworks.org

3. By-Laws

Kim Critten	660-752-4060	kimcritten@wirecworldgroup.com
David Bell	660-582-3114	ding01@asde.net
Anita Coulter	660-582-5829	acoulter@mvl.kmmfg.com
Tom Bliss	816-233-3144	tom@mo-kan.org
Peggy Ellis	816-271-4100	ellisp@missouriwestern.edu
Scott Long	660-359-3907	longs@ghcaa.org

WIB CHAIR

4. Interagency Team

David Bell	660-582-3114	ding01@asde.net
Yvonne Wright	816-387-2280	yvonne.wright@vr.dese.mo.gov

5. Youth Council

Deb Vandevender	660-359-3941, x32	vandevender@grundyec.com
John Zelif	660-562-3022	zelif@maryville.k12.mo.us
Kim Warren	816-676-1239	kwarren@visitmce.org

New officers moved to Executive Committee
Members no longer serving on the Board

**National Career Readiness Certificates by County
PY10 (July 1, 2010 - June 30, 2011) and PY11 (July 1, 2011 - September 30, 2011)**

		PY10					PY11				
		Award	Bronze	Silver	Gold	Platinum	Award	Bronze	Silver	Gold	Platinum
NORTHWEST REGION TOTALS		518	56	293	164	5	403	38	226	136	3
	ANDREW	31	4	15	12	0	23	3	11	9	0
	ATCHISON	5	1	4	0	0	5	1	3	1	0
	BUCHANAN	269	35	165	67	2	209	24	128	56	1
	CALDWELL	20	2	9	8	1	13	2	5	5	1
	CLINTON	43	5	18	20	0	34	3	15	16	0
	DAVISS	11	0	8	3	0	10	0	6	4	0
	DEKALB	14	0	10	4	0	11	0	8	3	0
	GENTRY	4	1	3	0	0	2	0	2	0	0
	GRUNDY	24	2	12	9	1	15	1	6	7	1
	HARRISON	7	0	5	2	0	6	0	3	3	0
	HOLT	7	1	3	3	0	5	1	2	2	0
	LINN	12	1	6	5	0	13	1	6	6	0
	LIVINGSTON	16	0	10	5	1	12	0	9	3	0
	MERCER	3	1	1	1	0	3	0	2	1	0
	NODAWAY	45	3	20	22	0	32	2	14	16	0
	PUTNAM	3	0	1	2	0	4	0	1	3	0
	SULLIVAN	4	0	3	1	0	6	0	5	1	0
CHILlicothe CAREER CENTER		93	5	52	34	2	75	3	40	31	1
	CALDWELL	14	2	6	6	0	7	1	3	3	0
	DAVISS	11	0	8	3	0	10	0	6	4	0
	GRUNDY	23	1	12	9	1	15	1	6	7	1
	HARRISON	7	0	5	2	0	5	0	2	3	0
	LINN	12	1	6	5	0	13	1	6	6	0
	LIVINGSTON	16	0	10	5	1	12	0	9	3	0
	MERCER	3	1	1	1	0	3	0	2	1	0
	PUTNAM	3	0	1	2	0	4	0	1	3	0
	SULLIVAN	4	0	3	1	0	6	0	5	1	0
MARYVILLE CAREER CENTER		48	4	25	19	0	39	3	18	18	0
	ATCHISON	5	1	4	0	0	5	1	3	1	0
	GENTRY	4	1	3	0	0	2	0	2	0	0
	HOLT	6	1	3	2	0	4	1	1	2	0
	NODAWAY	33	1	15	17	0	28	1	12	15	0
ST. JOSEPH ABCD CAREER CENTER		351	43	204	102	2	274	30	160	83	1
	ANDREW	27	3	13	11	0	22	3	11	8	0
	BUCHANAN	269	35	165	67	2	209	24	128	56	1
	CLINTON	42	5	17	20	0	33	3	14	16	0
	DEKALB	13	0	9	4	0	10	0	7	3	0

*No Certificates in Worth County